

EN
CORRIGENDUM N.1 to the Guidelines for grant applicants
Raising public awareness of development issues and promoting development
education in the European Union (DEAR programme)

EuropeAid/173998/DH/ACT/Multi

Applicants are informed of the following changes to the **Guidelines for grant applicants**:

1) *Section 2.1.3. Eligible actions: actions for which an application may be made*

i) Number of applications and grants per applicants / affiliated entities

[...]

The lead applicant may be a co-applicant or an affiliated entity in other applications at the same time under this call for proposals.

[...]

is amended as follows:

The lead applicant may be a co-applicant or an affiliated entity in other applications at the same time under this call for proposals, **in a different lot from the one they are applying as lead applicant.**

2) *Section 2.1.3. Eligible actions: actions for which an application may be made*

i) Number of applications and grants per applicants / affiliated entities

Should an entity submit more than one application as a lead applicant/coordinator under this call for proposals, the Evaluation Committee will only consider the first proposal arrived on the basis of submission date and hour. Any other proposal submitted by the entity will be rejected.

is amended as follows:

Should an entity submit more than one application as a lead applicant/coordinator under this call for proposals, the Evaluation Committee will only consider the first proposal arrived on the basis of submission date and hour. Any other proposal submitted by the entity will be rejected.

Should an entity be included in more than one application as a co-applicant or affiliated entity per lot under this call for proposals, the Evaluation Committee will consider the first proposal arrived on the basis of submission date and hour. Any other proposal which includes the concerned entity in the same lot will be rejected. It is the lead applicant's responsibility to verify that its co-applicants/affiliated entities are not involved as lead applicant or co-applicant in other proposals in the same lot.

3) *Cover page*

Deadline for submission¹ of concept notes:
04/11/2022 at 16:00 (Brussels date and time)

is amended as follows:

Deadline for submission² of concept notes:
14/11/2022 at 12:00 (Brussels date and time)

4) *Section 2.2.3 Deadline for submission of concept notes*

The deadline for the submission of concept notes is 04/11/2022 at 16:00 (Brussels date and time). [...]

is amended as follows:

The deadline for the submission of concept notes is 14/11/2022 at 12:00 (Brussels date and time). [...]

5) *Section 2.5.2. Indicative timetable*

	DATE	TIME
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¹ Online submission via PROSPECT is mandatory for this call for proposals (see Section 2.2.2). In PROSPECT all dates and times are expressed in Brussels time. Applicants should note that the IT support is open Monday to Friday from 08:30 to 18:30 Brussels time (except during European Commission public holidays in Belgium as published in the Official Journal). Applicants should take note of the weekly maintenance hours mentioned in the [PROSPECT user manual](#).

² Online submission via PROSPECT is mandatory for this call for proposals (see Section 2.2.2). In PROSPECT all dates and times are expressed in Brussels time. Applicants should note that the IT support is open Monday to Friday from 08:30 to 18:30 Brussels time (except during European Commission public holidays in Belgium as published in the Official Journal). Applicants should take note of the weekly maintenance hours mentioned in the [PROSPECT user manual](#).

1. Information meeting	Not applicable	Not applicable
2. Deadline for requesting any clarifications from the Contracting Authority	14/10/2022	16 :00
3. Last date on which clarifications are issued by the Contracting Authority	24/10/2022	-
4. Deadline for submission of concept notes	04/11/2022	16 :00
5. Information to lead applicants on administrative checks and concept note evaluation (Step 1)	January 2023	-
6. Invitations to submit full applications	January 2023	-
7. Deadline for submission of full applications	March 2023	-
8. Information to lead applicants on the evaluation of the full applications (Step 2)	May 2023	-
9. Notification of award (after the eligibility check) (Step 3)	June 2023	-
10. Contract signature	September 2023	-

is amended as follows:

	DATE	TIME
1. Information meeting	Not applicable	Not applicable
2. Deadline for requesting any clarifications from the Contracting Authority	24/10/2022	16:00
3. Last date on which clarifications are issued by the Contracting Authority	03/11/2022	-
4. Deadline for submission of concept notes	14/11/2022	12:00
5. Information to lead applicants on administrative checks and concept note evaluation (Step 1)	January 2023	-
6. Invitations to submit full applications	January 2023	-
7. Deadline for submission of full applications	March 2023	-

8. Information to lead applicants on the evaluation of the full applications (Step 2)	May 2023	-
9. Notification of award (after the eligibility check) (Step 3)	June 2023	-
10. Contract signature	September 2023	-

All other terms and conditions of the Guidelines for grant applicants remain unchanged. The above alterations and /or corrections are integral part of the Guidelines for grant applicants.