



Call for Curricula for a position as Consultant

Strategic Planning Consultant to support the A.MI.CO. Program's initiatives

CFCV 2023 09 **EXT**

| I. INFORMATION on the assignment | |
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| Title of Assignment | Strategic Planning Consultant to support the A.MI.CO. Program's initiatives |
| Section | M&D |
| Location | Homebased with occasional travel in Italy. |
| Duration | From the 15th of April 2023 to the 15th of September 2023, for a total of 24 days. |
| CFCV Closing Date | April 01, 2023 |
| Start date | As soon as possible |

II. ORGANIZATIONAL CONTEXT AND SCOPE

IOM's Coordination Office for the Mediterranean designs and implements initiatives whose aim is to promote the role of diaspora organizations in the social, economic, and cultural growth of the countries they bridge. Since 2011, IOM Italy has carried out numerous capacity-building initiatives directed to local diasporic organizations operating in Italy. Thanks to the contribution of the Italian Ministry of Foreign Affairs and International Cooperation, IOM projects contribute to the achievement of the Sustainable Development Goals set out in the UN's 2030 Agenda.

Among such initiatives, the Migrant Association for Co-Development program (A.MI.CO.) aims to assist and fund local diaspora organizations in the design and promotion of co-development projects. In this framework, IOM Italy provides tailor-made organizational development support to selected diaspora organizations involved in the A.MI.CO. projects, based on the specific needs of the organizations and following a participatory capacity assessment. For the current edition, four diaspora organizations expressed the need for support on strategic planning and project development and implementation.

Organizational Department / Unit to which the Consultant is contributing:

Migration and Development Unit, A.MI.CO. Grant and A.MI.CO. Plus projects (MD.0026)

III. RESPONSIBILITIES AND ACCOUNTABILITIES

Category B Consultancy - The selected consultant will provide tailored one-to-one capacity building to four diaspora organizations with regard to: i) strategic planning to three organizations and ii) project development and implementation to one organization. He/she will be responsible for the following activities:

- Attend four preliminary coordination meetings with IOM team (either in presence or online);
- Attend one coordination meeting with each target diaspora organization (online);
- Develop the content and materials of training and coaching sessions;

- Deliver tailor-made trainings, workshops and coaching to four diaspora organizations in coordination with IOM, more specifically:
 - 13 days on strategic planning;
 - 3 days on project development and implementation;
- Ensure coordination with IOM team at any stage of the consultancy;
- Draft a final report summarizing achievements, challenges and recommendations with regard to the capacity building activities conducted with each organization.

Performance indicators for the evaluation of results:

- 80% of the supported beneficiaries report satisfaction with the online training;
- Capacity building training content, tools and materials are elaborated;

IV. DESIRABLE QUALIFICATIONS AND EXPERIENCE

Education:

- University Degree in Social studies, Development Studies, Political Science, Law, Economy or related field;
- Post graduate studies in Project Cycle Management (PCM) combined with at least 4 years of relevant professional experience in project development, PCM and strategic planning. In the absence of post graduate studies in PCM: at least 6 years of relevant professional experience in project development, PCM and strategic planning.

Professional experience and other requirements:

- Demonstrated experience in developing training sessions for adult education;
- Demonstrated experience in working with non-profit organizations;
- Professional experience in organizing and facilitating workshops will be considered an advantage;
- Context knowledge or previous professional experience with diaspora organizations will be considered an advantage;
- Excellent writing and presentation skills;
- Professional experience in writing reports and documents in Italian and English;
- Knowledge of French and Spanish language will be considered an advantage;
- Computer skills, specifically hands-on experience in the usage of MS Office.
- Travel required upon request

V. LANGUAGES

- Fluency in written and spoken Italian and English.

VI. COMPETENCIES

Values

- **Inclusion and respect for diversity:** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action-oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Interested candidates shall submit:

- A Curriculum Vitae in English, including two references contacts;
- A technical proposal for the achievement of the above mentioned outputs;
- A financial offer (please do not include travel costs);
- Copy of previous relevant materials (if available).

to the following e-mail address: applicationsiomitaly@iom.int within **01.04.2023**, **specifying as subject: CFCV 2023 09 EXT**

Only pre-selected candidates will be further contacted for the interview.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Candidates who do not possess the above requested qualifications will not be taken into consideration.

Only pre-selected candidates will be further contacted for the interview.

Posting period: From 22.03.2023 to 01.04.2023.